A screenshot of a cell phone

Description automatically generated

Field Trip Form

|  |  |
| --- | --- |
| Date of trip |  |
| Venue: |  |
| Educational purpose: |  |
| Topic/Subject enrichment information: |  |
| Trip leader: |  |
| Accompanying staff members: |  |
| Grades/classes: |  |
| Number of teachers accompanying classes: |  |
| Number of assistant teachers accompanying classes: |  |
| Adult: student ratio (1:5/1:10/1:12) |  |
| Departure time from school: |  |
| Departure time from venue: |  |
| Fees: |  |
| Duties of teachers: |  |
| Person responsible for first-aid bag: |  |

Head of Department/Coordinator Signature:

Deputy Head of School Signature:

School Stamp:

A screenshot of a cell phone

Description automatically generatedإستمارة رحلة ميدانية

|  |  |
| --- | --- |
|  | تاريخ الرحلة الميدانية |
|  | المكان |
|  | الغرض التعليمى |
|  | معلومات حول الموضوع |
|  | قائد الرحلة |
|  | الموظفون المرافقون |
|  | الأقسام المشاركة |
|  | عدد المعلمون المرافقون |
|  | عدد المعلمون المساعدون |
|  | نسبة التلاميذ البالغون (1:10 /1:12 ) |
|  | وقت المغادرة من المدرسة |
|  | وقت المغادرة من مكان الرحلة |
|  | رسوم الرحلة |
|  | واجبات المعلمين |
|  | الشخص المسئول عن الإسعافات الأولية |

Head of Department/Coordinator Signature:

Deputy Head of School Signature:

School Stamp: